

TWENTY-EIGHTH CAMBRIDGE INTERNATIONAL SYMPOSIUM ON ECONOMIC CRIME

Jesus College, Cambridge CB5 8BL – September 5th to September 12th 2010
PLEASE USE BLOCK CAPITALS (or attach a business card if sending by post)

Participants are kindly requested to register in advance of the Symposium by completing this form and returning it with payment before **Friday, 20th August 2010**. We can only accept registrations if they are accompanied by full payment (unless you are choosing to pay on arrival, see specific rate below).

Personal Details

Title (Prof./Dr/Mr/Mrs/Ms/Miss/other): First Name:
Surname: Position/Job Title:
Organisation: E.mail:
Address:
City: Postcode: Country:
Tel.: Fax: Emergency contact tel. no:

FULL WEEK REGISTRATION

These rates **INCLUDE** documentation, lunch and dinner at Jesus College.

Selection	Registration Type	Fee	VAT	Total
	Early Discounted Rate, payment made before 30th June 2010	£1300	£227.50	£1527.50
	Normal Rate, payment made after 1st July 2010	£1600	£280.00	£1880.00

Accommodation at Jesus College for the full 7-day programme

Payment for College accommodation, must be included with your registration fee. **No rooms will be reserved without full payment.** Please note that as we only have a limited number of en-suite rooms available in College, they will be allocated on a first-come, first-served basis, and early booking is recommended.

Selection	Accommodation Type	Rate	VAT	Total
	Jesus College Single, en-suite facilities for 7 nights	£500	£87.50	£587.50
	Jesus College Single, shared facilities for 7 nights	£400	£70.00	£470.00

DAILY REGISTRATION

The registration fee **INCLUDES lunch ONLY**. Please tick boxes to indicate the relevant days you would like to register. For dinner(s) or overnight accommodation at Jesus College, please complete the separate sections.

Mon	Tues	Wed	Thurs	Fri	Sat	Fee £360 per day	VAT £63.00 per day	Sub Total £423.00 per day	Number of days registered	Total Cost for Daily Registration Fees

Dinners

Please tick the relevant boxes. To be filled in by delegates registering for **DAILY** and **DINNER attendance ONLY**.

Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Dinner £56 per dinner	VAT £9.80 per dinner	Sub Total £65.80 per dinner	Number of dinners requested	Total Cost for Dinners

Single Nights' Accommodation at Jesus College

Payment for College accommodation must be included with your registration fee. **No rooms will be reserved without full payment.** For individual nights' accommodation, there are only single rooms with **shared facilities** available.

Sun	Mon	Tues	Wed	Thur	Fri	Sat	Accom £57.15 per Night	VAT £10.00 per Night	Sub Total £67.15 per Night	Number of Nights requested	Total Cost for Individual Nights Accommodation

Cancellation Policy

All notifications of cancellations or name changes must be received in writing before 14th August 2010.

Charges

Before 14 th August 2010	<i>Cancellation of Booking</i>	<i>Name Change</i>
After 15 th August 2010	£400	Free
	No Refund	£40

Hotel Accommodation in Cambridge

Please note that the Symposium Office will not be taking any hotel bookings. We have retained rooms at the following hotels, which will need to be booked by the dates specified. Rooms not booked by these dates will be released. Early booking is highly recommended. Please contact the hotels directly, quoting **Jesus College Crime Symposium** to benefit from our preferential room rate. All rates include B&B, VAT and service.

The Crowne Plaza: Downing Street, CB2 3DT (walking distance 8 minutes) **Tel.:** + 44 (0) 1223 556469 **Fax:** + 44 (0) 1223 322374
Double Room / Single Occupancy: £125 per night
Double Room / Double Occupancy: £125 per night
30 Rooms Retained. **Book by 27th July 2010.**

The Arundel House Hotel: Chesterton Road, CB4 3AN (walking distance 6 minutes) **Tel.:** + 44 (0) 1223 367701 **Fax:** + 44 (0) 1223 367721
Single Room: £80.00 per night
Twin Room: £100 per night
27 Rooms Retained. **Book by 1st July 2010.**

The Regent Hotel: 41 Regent Street, CB2 1AB (walking distance 10 minutes) **Tel.:** + 44 (0) 1223 351470 **Fax:** + 44 (0) 1223 464937
Double Room/Single Occupancy: £94.50 per night; Double Room/Double Occupancy: £103.50 per night
10 Rooms Retained. **Book by 27th July 2010.**

For other hotels in Cambridge, please refer to the Travel & Accommodation page on the Symposium website: www.crimesymposium.org

Overall Totals and Payment Details

Please fill in this table and ensure that you have listed all your requirements to attend the Symposium.

Requirements	Rate	VAT at 17.5%	Totals
Registration Fees for the full week			
Accommodation in College for the full week			
Daily Registration Fee(s)			
Dinner(s)			
Individual Nights' Accommodation			
OVERALL TOTAL DUE:			

All payments must be made in £ Sterling (GB pounds), otherwise, please add 5% to the overall total amount due and indicate on this form that this has been done. As already indicated, registration is not considered complete until payment has been received. Upon receipt of payment, you will receive a receipted invoice, which is also your confirmation of registration, as well as further information about, and getting to, Cambridge.

You may settle your account via the following options. Please tick the relevant box.

I enclose a cheque (£ sterling) made payable to **Jesus College Symposium**.

I am paying by bank transfer. **Please use the following reference on the transfer:**

LASTNAME – FIRSTNAME – SYMP2010

Royal Bank of Scotland,

Account No.: 21961704 Jesus College Symposium

Bank Sort Code: 15 -10 -00

I am paying on arrival **in £ Sterling**. Please note that the **ONLY** registration rate applicable for payment on arrival is **£1880.00** (£1600 + VAT at 17.5 %).

Signature: _____ **Date:** _____

Special Dietary Requirements:

Name as you would like it to appear on your Certificate of Participation:

Please return this form with your payment to: **Mrs Angela Futter, Symposium Manager, Cambridge International Symposium on Economic Crime, Jesus College, Cambridge, CB5 8BL, UK.**

Tel.: + 44 (0) 1223 872160 **Fax:** + 44 (0) 1223 872160 **E.mail:** info@crimesymposium.org

Please note that programme updates and all other information pertaining to the Symposium are available on the Symposium website:
www.crimesymposium.org